

Project Scope Management

5.1 Collect Requirements

Inputs	Tools&Techniques	Outputs
.1 Project charter .2 Stakeholder register	.1 Interviews .2 Focus groups .3 Facilitated workshops .4 Group creativity techniques .5 Group decision making techniques .6 Questionnaires and surveys .7 Observations .8 Prototypes	.1 Requirements documentation .2 Requirements management plan .3 Requirements traceability matrix



5.2 Define Scope

Inputs	Tools&Techniques	Outputs
.1 Project charter .2 Requirements documentation .3 Organizational process assets	.1 Expert judgment .2 Product analysis .3 Alternatives identification .4 Facilitated workshops	.1 Project scope statement .2 Project document updates



5.3 Create WBS

Inputs	Tools&Techniques	Outputs
.1 Project scope statement .2 Requirements documentation .3 Organizational process assets	.1 Decomposition	.1 WBS .2 WBS dictionary .3 Scope baseline .4 Project document updates



5.4 Verify Scope

Inputs	Tools&Techniques	Outputs
.1 Project management plan .2 Requirement documentation .3 Requirements traceability matrix .4 Validated deliverables	.1 Inspection	.1 Accepted deliverables .2 Change requests .3 Project document updates



5.5 Control Scope

Inputs	Tools&Techniques	Outputs
.1 Project management plan .2 Work performance information .3 Requirements documentation .4 Requirements traceability matrix .5 Organizational process assets	.1 Variance analysis	.1 Work performance measurements .2 Organizational process assets updates .3 Change requests .4 Project management plan updates .5 Project document updates

